

**MTA - NEW YORK CITY TRANSIT
2 BROADWAY
NEW YORK, NY 10004**

**DIVISION OF MATERIEL
web.mta.info/nyct/procure/nyctproc.htm
Vreplies@nyct.com**

0000216112

**NOTICE
-OF-
ADDENDUM**

ADDENDUM #1

BID OPENING/DUE DATE: 6/27/2018



June 1, 2018

ADDENDUM No. 1
CONTRACT # SSE 216112
Four (4) Year Repair and Replacement of Elevator Car Floors

All prospective bidders are advised of the following:

1. **Schedule H – Executive Order No. 177 Certification Addressing Institutional Policies and Practices Pertaining to Discrimination and Harassment – has been added to the Contract documents and must be submitted with the Bid submission.**

Reminder: Be sure to attach this addendum to your proposal or acknowledge it in the place provided in the Bid. Failure to do so may result in rejection of your bid.

If you have any questions, please contact Nicole Gubelli at (646) 252-6027 or via email at Nicole.Gubelli@nyct.com.

Sincerely,

A handwritten signature in black ink, appearing to read "T. McLoughlin Rice".

Teresa McLoughlin Rice
Senior Director

NEW YORK CITY TRANSIT AUTHORITY

Division of Materiel

Schedule H

EXECUTIVE ORDER NO. 177 CERTIFICATION ADDRESSING INSTITUTIONAL POLICIES AND PRACTICES PERTAINING TO DISCRIMINATION AND HARASSMENT

****Schedule H should be submitted with the Bid or Proposal and must be submitted prior to Contract award.****

Contract No: SSE# 216112
Description: Four (4) Year Repair and Replacement of Elevator Car Floors

In accordance with Executive Order No. 177, the Authority requires that all Bidders, Proposers, Contractors and Consultants make the following Certification prior to the award of any Contract or Contract extension.

CERTIFICATION

The New York State Human Rights Law, Article 15 of the Executive Law, prohibits discrimination and harassment based on age, race, creed, color, national origin, sex, pregnancy or pregnancy-related conditions, sexual orientation, gender identity, disability, marital status, familial status, domestic violence victim status, prior arrest or conviction record, military status or predisposing genetic characteristics.

The Human Rights Law may also require reasonable accommodation for persons with disabilities and pregnancy-related conditions. A reasonable accommodation is an adjustment to a job or work environment that enables a person with a disability to perform the essential functions of a job in a reasonable manner. The Human Rights Law may also require reasonable accommodation in employment on the basis of Sabbath observance or religious practices.

Generally, the Human Rights Law applies to:

- all employers of four or more people, employment agencies, labor organizations and apprenticeship training programs in all instances of discrimination or harassment;
- employers with fewer than four employees in all cases involving sexual harassment; and,
- any employer of domestic workers in cases involving sexual harassment or harassment based on gender, race, religion or national origin.

In accordance with Executive Order No. 177, the Bidder/Proposer/Contractor/Consultant hereby certifies that it does not have institutional policies or practices that fail to address the harassment and discrimination of individuals on the basis of their age, race, creed, color, national origin, sex, sexual orientation, gender identity, disability, marital status, military status, or other protected status under the Human Rights Law.

Executive Order No. 177 and this Certification do not affect institutional policies or practices that are protected by existing law, including but not limited to the First Amendment of the United States Constitution, Article 1, Section 3 of the New York State Constitution, and Section 296(11) of the New York State Human Rights Law.

Full Legal Name of Certifying Entity: _____

Name of Person Executing Certification: _____

Title of Person Executing Certification: _____

Date: _____, 20__