



Call for Images

Frequently Asked Questions

I don't live in New York City. Can I apply?

Calls for Images are open to all artists, but they must be available to be in New York City during the installation period.

Should I submit a project proposal for the station(s) listed on the Call for Images?

Artists should not submit a proposal at this stage in the process. Please upload up to 20 images of existing artwork for panelists to review.

My work is not about transportation/subways, is that okay? What kind of work does the selection panel want to see?

Please submit images that are representative of your art practice as a whole. The selection panel is looking at your images with the following criteria in mind: artistic merit as evidenced in previous work; exhibition history, awards, honors, and publications; and demonstrated proficiency and technical knowledge in the medium(s) in which you regularly work.

The Artist Call lists a specific material that will be used, but I work in a different medium and don't know how to work in the material specified (glass, metal, etc.). Is it okay for me to apply?

Artists do not need to have any prior experience working with the materials identified in the Call for Images. In our program, artists selected for station projects work with a professional art fabricator or craftspeople who will interpret the work in the specified medium.

I have an idea for the station in a different material or location.

Project locations and materials are determined in advance with consideration to issues of conservation and viability.

I don't know how to create a budget/oversee a project, will I have any help?

Projects are managed by a member of the Arts & Design staff. Artists will have support throughout the process.

When will you select finalists?

The selection process takes several weeks, so please be patient. All applicants will receive confirmation when the application is submitted, and will be notified by email after the panel meeting has been convened and finalists have been selected. Finalists will be notified directly at the phone number provided in the application.

I have applied in the past by sending a CD. Are my materials on file and can you use those to consider me for this call?

As of May 2016, we are transitioning to using this online application program. All artists interested in being considered for projects must apply through the online program at mtaarts.submittable.com.

What browser should I use to submit my application? Can I use my tablet/smart phone?

Submittable is compatible with mobile devices. It works on recent versions of most browsers, although Internet Explorer is not recommended.

What specifications do you recommend for the work sample images?

The recommended format is .jpg file, up to 6 x 8 inches (1800 x 2400 pixels), and a resolution of 150 or 300 dpi. Images can be either landscape or portrait orientation (horizontal or vertical). Images will be viewed digitally on a HD screen.

Can I email you images/my website link instead of the application?

No. Applications must be submitted through the online system in order to be considered.

Can I bring my materials to your office in person?

No. Applications must be submitted through the online system in order to be considered.

Can I get an extension on the deadline?

If you have not clicked submit before the posted deadline, you will not be considered for the call. Please keep in mind that MTA Arts & Design will have other calls in the future that you will be able to apply for. Keep posted on other opportunities by following us on [Facebook](https://www.facebook.com/MTAartsanddesign), [Instagram](https://www.instagram.com/MTAartsanddesign), [Twitter](https://twitter.com/MTAartsanddesign), or [Tumblr](https://www.tumblr.com/MTAartsanddesign), our website at www.mta.info/art, and the landing page on mtaarts.submittable.com.

Did you receive my submission? Will I get confirmation when I submit my application?

You will receive an email notification when your application is submitted. You can check on the submission status of your application by viewing the "submissions" tab on your Submittable account profile.

I forgot to include something or want to change something about my submission. Can I make changes to my application?

Prior to the deadline, you may contact Arts & Design with questions about your application: arts@mtahq.org.

I am having problems with the online system.

Please email MTA Arts & Design: arts@mtahq.org, or Submittable's customer support: support@submittable.com.